



District Grant Policy

- A.** The entire District Grant maximum amount available for the program year shall desirably be used to support projects and activities of clubs in the district.
- B.** District Grant can co-finance humanitarian projects, scholarships and youth programs, as well as vocational training projects.
- C.** A club must be qualified for Rotary Foundation Grants to receive project support from District Grant.
- D.** Clubs having donated to the Annual Fund during the past three Rotary years are given preference over clubs not having donated to the Annual Fund during the past three-year period.
- E.** Multiple clubs may participate in a District Grant-supported project. One of the clubs must be responsible to the district.
- F.** The following priorities shall be made when granting project support:
 - a. Projects that benefit many individuals are prioritized over projects that benefit a few.
 - b. New projects are prioritized over "new phases" in previous/ongoing/recurring projects.
 - c. Local projects are prioritized over international projects.
 - d. Projects directly involving Rotarians are prioritized over projects which are carried out by partner organizations and just funded by Rotary.
 - e. Projects with long-term effects are prioritized over projects with short-term effects.
 - f. Projects implemented in cooperation with other Rotary clubs may be prioritized over projects of a single Rotary club.
- G.** Application for project support from the District Grant is made on a form provided to the clubs after qualification. The application deadline is normally 31 October, but a deviation may occur if it is called for by special circumstances.
- H.** The application must include the project's total budget and main budget items, as well as all of the project's funding sources and their size. The club's contribution must be at least as large as the funds applied for from the District Grant.
- I.** When implementing the project, the club must actively work to make the project publicly known and spread knowledge and good PR about Rotary.
- J.** If the project is completed during the Rotary year in which the support is granted, a final report must be submitted to the district's TRF committee no later than June 30.
If the project is not completed during the Rotary year in which the support is granted, a progress report must be submitted by 30 June at the latest. In that case, the final report shall be submitted as soon as possible after the completion of the project, but not later than by the end of the next Rotary year.
- K.** The club is obliged to refund the awarded grant if the final report is not submitted.
- L.** If reporting as above is not provided, or if any refund is not made, the district may report the club to The Rotary Foundation and Rotary International.
- M.** If misuse of District Grant funds is suspected, a group consisting of the district TRF committee, the district treasurer and the district auditors shall investigate. The result must be documented and reported to the district governor.